

**Lab Schools'**  
**PA Board Meeting Minutes**  
**February 25, 2013**

**PA Board Members present:** Christie Henry, Susan Ataman, Lauren Polite, Lynn Sasamoto, Tracy Coe, Tim McKula, Nick Bogert, Angela Walker, Cheryl Rudbeck, Meredith Daw, Tonya Adelman, Debbie Green, Nila Barnes, Cindy Marchessault and Barb Kern

Christie Henry, PA Board Co-President, called the meeting to order.

Fountain Walker, the new Security Director, introduced himself, shared his background and shared his philosophy regarding security. Mr. Walker would like to conduct a SWOT analysis with the Board and intends to exam security/conflict management curriculum development. He would also like to create a safety committee and will lead the development of a (security) strategic plan for Lab. Chris Jones, Director of Finance and Operations, was also present. He, too, answered questions regarding security. Chris and Fountain will work with the PA Board in order to schedule an all parents meeting in order to provide all parents the opportunity to ask questions.

The PA, treasurer, Tim McKula, reported that as of today, all school councils are within budget. He circulated a document to be posted on the PA website that outlines the PA's revenue and expenses. Based on comments received, Tim will slightly revise the form to better clarify what is presented in the document.

Susan Ataman, Secretary-Elect, provided a Nominations update. If the bylaw revisions are approved by the PA Members another call for nominations will be made for the new council formed in response to the opening of Shapiro Hall. She encouraged everyone to seek volunteers for the various PA Board positions. The first call for nominations will be made by Thursday, February 28.

The High School Council reported that it is currently in the process of reviewing grant requests. The goal is to award the grants prior to spring break. There will be a parent-to-parent meeting on February 28, 2013. The parent-to-parent meeting allows parents to get together and talk about anything relating to teens.

The Middle School Council reported that it will postpone revising the grant program at its level in order to provide adequate notice to all grant participants. Currently, the "advisories" obtain funding from the grants. The PA discussed the use of funds for such an "operating" expense. The preferred wsh would be for the program to run more like a grant program. The MS Council also reported the success of a 7/8 grade spirit event (boys basketball). Graduation for 8<sup>th</sup> graders will be in Mandel Hall with the reception in the Court Yard. The 8<sup>th</sup> grade dance will be at the Logan Arts Center.

The Lower School Council provided an update regarding the 5<sup>th</sup> grade yearbooks (formally the 4<sup>th</sup> grade yearbooks). Self-portraits and student profiles will be included in the books, as well as students' favorite memories of the lower school. The following community service projects are being planned: literacy project for first grade, park district project for second grade and global grains project for third grade.

The N/K Council has been focusing on the transition process to Shapiro Hall. The Council is in the process of determining how parents and students can best help teachers pack up and move to Shapiro Hall. There was also discussion regarding the teacher appreciation breakfast being planned for the entire school. If it is the desire for the breakfast to become an annual event, there will need to be a discussion regarding how it gets planned and funded in the future. There was also discussion about creating a display of special projects or items from Blaine and Woodlawn that could be displayed at Shapiro Hall.

The administration will be hosting 3-4 meetings to discuss the transition to Shapiro Hall and the renovations at the traditional campus.

PA meetings next year will be held at Shapiro Hall as Judd will not be available.

Christie Henry (who is currently sitting on the search committee) provided an update regarding the director search. The director replacement process is underway. The committee is in the process of selecting a search firm.

The meeting was adjourned.