

**Lab Schools'  
PA Board Meeting Minutes  
December 10, 2012**

**Members present:** Christie Henry, Barb Kern, Susan Ataman, Lauren Polite, Lynn Sasamoto, Tracy Coe, Tim McKula, Nick Bogert, Angela Walker, Cheryl Rudbeck, Peter Rogers, Audris Wong, Meredith Daw, Tonya Adelman, Debra Weiner, Debbie Green and Mariana Ingersoll

Christie Henry, PA Board Co-President, called the meeting to order.

The Co-Presidents are working with a group to revise the Lab Schools' mission statement. The group is hoping to roll out a more polished version of a revised mission statement to share with Lab community soon.

Lab is in the process of searching for a Director of Security. Tracy Quinn is currently sitting on the search committee as a parent representative. Debra Weiner volunteered to also sit on the committee as a high school parent representative.

Elections are upcoming. Christie Henry encouraged members to begin encouraging parents to volunteer to run.

The School Councils provided updates.

As part of the N/K report, it was reported that the council is looking into planning a teacher appreciation breakfast instead of a lunch. The council is also exploring how to symbolically bring a part of the "past" (the current school) and incorporate it into the new ECC (pictures/artwork, etc). N/K Council also reported that the PA grant funding provided financial support for the Woodlawn Harvest Festival, weather tracking materials, a yoga certification, an "experience box" for corn feast and an iPad2.

The Lower School Council reported that principal, Sylvie Anglin, did an assessment talk and discussed what the school expects to gain from the 3<sup>rd</sup> grade and 5<sup>th</sup> grade standardized tests. She also discussed the different methods Lab uses to assess its students in order to obtain an entire picture of the child. The L/S Council also reported that the fifth grade yearbook project is moving along. More than likely the book will be mostly black and white to cut costs.

The Middle School Council reported that the Fall Fest went well. The Council also reported that the new principal is really spending time getting to know students. Carol Swainson spent a day as a "middle schooler." Additionally, the MS Council is trying to improve overall communication with parents by working with room parents to better disseminate information to middle school parents. "Giant Gym Night" was a big success. The 5<sup>th</sup> graders would like to participate in the future.

The High School Council reported that PA funding has helped bring in a drug and alcohol expert as a speaker (tentatively scheduled for Feb. 4). The High School Council also reported that it is exploring ways to improve the high school advisories by possibly mirroring the middle school advisories. D. Green is to assistance the HS Council in such process.

The PA treasurer, Tim McKula, reported that as of today, the Board is staying within budget. It was anticipated that the Lab School event, Bizarnival, would break even, but the event actually made about \$1,400-\$1,500 this year. Most of the PA budget is spent for speaker costs. The PA Board discussed the option of splitting speaker costs and related airfare, hotel fees, etc. with other schools who would be interested in the same speakers (Latin/Francis Parker).

The PA Board discussed PA dues and the fact that dues have not been increased in 10 years. They are currently \$50 per family. The PA Board discussed expenses, revenues and the amount of reserve that is necessary. The Board also discussed ways to increase revenue and the option of increasing PA dues. There was also a discussion on how to improve communications regarding how PA money is generated and spent.

The PA Board also discussed what other information should be listed on the PA web page and the best way to use the PA bulletin board.

There was a discussion regarding the ECC and the new council to be formed. The bylaws will need to be revised to address the need of an ECC Council.

Lastly, there was a discussion regarding creating a weekly newsletter similar to a format used at Oscar Mayer Elementary. A sample of such will be disseminated to the group.

The meeting was then adjourned.