



**Lab School PA Board Meeting Minutes  
November 3, 2011**

**People present:** Lauren Polite, Allison Pay Crawford, Lara Moynihan, Liisa Thomas, Lynn Sasamoto, Tracy Coe, Kourous Rezaei, Tim McKula, Nick Bogert, Paula Worthington, Peri Altan, Angela Walker, Tonya Adelman, Christine Sterkel, Gail Rodman, Debbie Green, Kate Surmeier, Paula Worthington, Lynn Sasamoto, Monika Bahroos, Cheryl Rudbeck, Barb Kern, Christie Henry, Meredith Daw, Tracy Coe, Tonya Adelman, Lara Moynihan, Tim McKula, Kourous Rezaei, Nick Bogert, Allison Crawford, Sheila Sokolowski

Lauren Polite, PA Board President, called the meeting to order. She called for a motion to make Angela Cobb chair of the diversity special interest group. Liisa Thomas moved, and the motion was seconded. All were in favor, none opposed. Lauren then reviewed the upcoming speakers for the year, and confirmed that topics will be added to the calendar.

Christie Henry discussed having an online message center that would be accessible for parents. There isn't currently a method except social media outlets like Facebook. Lauren talked about creating a "Drop Box" document management system for the councils. Barb Kern is working on making something like this. Lauren then reminded the Board of the available, basic communication tools: (1) Emails to all parents; (2) each Schools' ListServ (need to get communication approved by principals); (3) at a grade-level, can do communication if get principal approval and then Brent LaRue creates an un-moderated list (must put all names in bcc field!!). On the unofficial level, room parents can also send communications to the class (without prior approval). Lists for advisories for 6<sup>th</sup>-8<sup>th</sup> grades, and new parents garbanzos can also be used.

There were then updates from the School Councils. As part of the N/K presentation, there was a request for volunteers for grandparents day. Lower School reported on the progress of the Primary School principal search. Middle School reported that they asked each advisory parent to organize an activity. The advisory parents have done so, and are all planning different and fun activities. Some events are adult only, and some are with kids. High School gave their report: there is a committee being formed around homecoming. There is a committee looking at the new schedule, Paula is the parent representative to the committee.

The board then turned to a brainstorming session on how to make processes and the work of the Board easier. The meeting was then adjourned.